



ACCO BRANDS CORPORATION  
Four Corporate Drive  
Lake Zurich, IL 60047-8997  
Tel 847.541.9500  
Fax 888.329.6226  
accobrands.com

October 2, 2018

Re: Price Increase for ACCO Brands Dated, Undated Planning, Office (including Kensington), Esselte® and School Products.

Dear Valued Customer:

We regret to inform you that rapidly rising costs for raw materials, labor, freight expenses and significant increases in tariffs necessitate our raising the price of certain ACCO Brands Dated, Undated planning, School and Office product categories including Esselte® and Kensington® effective January 1, 2019.

Category level price increases are outlined below;

<b>Dated category:</b>	Increase ranges from 0-38%
<b>School category:</b>	Increase ranges from 0-57%
<b>Kensington category:</b>	Increase ranges from 0-93%
<b>Office category*:</b>	Increase ranges from 0-98%

*\*Includes Esselte®, Rapid®, Leitz® and Xyron® brands within the Office category.*

SKU level price increases will be communicated separately. Ranges by category will depend upon the mix of items you purchase as the increases are on an item, not category level.

ACCO Brands reserves the right to place any purchase order for product shipped on or after January 1, 2019 on hold until pricing is adjusted to reflect the price increase.

As always, we will continue to actively identify and pursue all opportunities to control our material and supply chain costs in order to provide you with competitive pricing. We are committed to being your long term partner by providing competitively priced products, excellent service levels and superior quality. We sincerely appreciate and value your ongoing partnership and support.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Salvatore Testani".

Salvatore J. Testani  
Sr. Vice President Sales